

Integrated College Dungannon

21 Gortmerron Link Road

Dungannon

Co Tyrone

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Principal: Mr A Sleeth BSc, PGCE

Chairperson Board of Governors: Mrs A Tate

Grant Maintained Integrated College

Age Range: 11-18

Admissions No: 110

Enrolment No: 680

OPEN EVENING

Tuesday 16 January beginning at 7.00 pm.

Alternatively, parents of prospective students, for Year 8 and Sixth Form, may contact the College on (028) 8772 4401 to arrange a visit.

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE COLLEGE

The Board of Governors draws up the Admissions Criteria and delegates the responsibility for applying these criteria to their Admissions' Sub-Committee, which includes the Principal.

Through the application of the Criteria, the Board of Governors **seeks to establish an overall balance between religious affiliations and academic abilities**. This is the pre-eminent feature which distinguishes an integrated school from other schools.

Our aim is to have an intake which is as close as possible to the ratio of 35% Catholic, 35% Protestant and 30% of students of other faiths, or none (Other Category). The Board of Governors also seeks to affirm the all-ability nature of the College, ensuring that each year group caters for all students, including the most academically able and those students requiring additional support with their learning.

Integrated College Dungannon is an integrated school, Christian in ethos and our student body represents all faiths and all abilities. Students of Protestant and Catholic backgrounds, all other faiths, and none are not only welcome at Integrated College Dungannon, but they also enrich the highly successful College that ICD has become. Our Admissions Criteria, with a Grammar Pathway and an All-Ability Pathway, means that as a College we can provide an appropriate educational placement for all children. We are truly a College for all the family. The **Grammar Pathway** is available for a maximum of 29% of the intake. The College will care for and meet the needs of children of all abilities, at a learning pace that is appropriate to help each individual child flourish and achieve their potential.

INTEGRATED COLLEGE DUNGANNON ADMISSIONS CRITERIA FOR ENTRY INTO YEAR 8 FOR SEPTEMBER 2024

Parents naming Integrated College Dungannon as a preference on the transfer application must include the following information.

1. A Statement of the preferred **religious affiliation** of the applicant, either:
 - **Protestant**
 - **Catholic**
 - **Other**

If religious affiliation is not stated on the Online Transfer Application Form, the applicant will be deemed Protestant, if transferring from a controlled school; Catholic, if transferring from a maintained school and other, if transferring from an integrated school.

2. Parents of academically able children who wish to opt for the **Grammar Pathway** should indicate this on the Online Transfer Application Form and may, if they wish, include academic evidence in the 'admission criteria notes' section of the Online Transfer Application Form. Academic evidence is simply an indicator of the child's academic profile, used to inform teaching and learning, and curriculum planning.

Integrated College Dungannon has been directed to select for admission, children resident in Northern Ireland at the time of their proposed admission before any applicant not so resident may be selected for admission.

During the admissions procedure, when applying the criteria, punctual applications will be considered before late applications are considered. The application procedure opens on 30 January 2024 at 12 noon (GMT) and an

application submitted by the closing date of 22 February 2024 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 22 February 2024 and up to 4pm on 4 March 2024 will be treated as a late application.

In the event that the number of applicants exceeds our admissions' number, the Board of Governors has determined the criteria outlined below shall be applied to each mode of entry, grammar and then all-ability in that order.

The Criteria will be applied first to students in the 'Other' category until a maximum of 30% of the places have been allocated. If less than 30% of the places have been awarded, the balance will be divided between Catholic and Protestant applicants equally. Should an odd number of places remain, the additional place will be allocated to the main tradition having the greatest number of applicants. The Criteria will then be applied separately to Catholic and Protestant students. However, if there are less than 35% from either of the main traditions, the balance of places will be allocated between the other main tradition and the 'Others' category using the same procedure.

NB: The provision of inaccurate, ambiguous, or misleading information provided on, or attached to any such application, may prejudice the offer of a place, and may subsequently lead to the withdrawal of a place awarded to any applicant who shall be deemed to have gained unfair and improper advantage by submitting such information. The College Authorities reserve the right to authenticate and seek verification of the content of any application. In the case of a surname, the final decision will be based on the surname shown on the birth certificate, or any subsequent court order. The failure to provide verifying documents according to the required deadline, may result in the inability of the College to offer a place.

Those applicants not securing a place through the Grammar mode of entry will be considered with all other applicants who have applied through the all-ability mode of entry. There is no requirement to apply twice.

If there are more students for admission than there are places available, the Board of Governors has determined that the following six criteria shall be applied.

CRITERION 1

Applicants who have named Integrated College Dungannon as first preference.

Criterion 1 will be applied, and eligible applicants awarded a place. If Criterion 1 is oversubscribed, Criteria 2, 3, 4, 5 and 6 will be applied in that order. If places remain, all other preferences will be considered equally in each mode of entry and Criteria 2, 3, 4, 5 and 6 will applied in that order.

CRITERION 2

Applicants who have a sibling currently enrolled at the College.

Criterion 2 will be applied, and eligible applicants awarded a place. If Criterion 2 is oversubscribed, Criteria 3, 4, 5 and 6 will be applied in that order. Sibling is defined as 'child of the family', and this includes:

- a child born to a married couple or to a couple in a civil partnership;
- a child born to a co-habiting couple;
- a child born to a single parent;
- a child of either/any of those people by a previous marriage, civil partnership or relationship;
- a child living with a couple who has been treated as a "child of the family" whether there is a marriage or a civil partnership or not;
- a child living with an individual, who has been treated as a "child of the family";
- an adopted or fostered child; or,
- a situation where for example an orphaned cousin is being brought up with a family or individual.

The child should be a child of the family as at the date of application.

CRITERION 3

Applicants who are the eldest child of the family or are the eldest eligible to apply due to older sibling attending a different secondary school due to their place of residence or Special Educational Needs (SEN) status or if the oldest sibling has left compulsory education.

Criterion 3 will be applied, and eligible applicants awarded a place. If Criterion 3 is oversubscribed, Criteria 4, 5 and 6 will be applied in that order. Twins and other multiples who are the eldest in the family are treated as joint eldest children.

CRITERION 4

Applicants who are transferring from either a grant maintained integrated school or controlled integrated school.

Criterion 4 will be applied, and eligible applicants awarded a place. If Criterion 4 is oversubscribed, Criterion 5 and 6 will then be applied for the remaining places.

CRITERION 5

Selection for any places remaining will be based on the initial letter(s) of the surname, with students being selected in the order set out below. The order was determined by a randomised selection of letters.

H, K, W, Z, I, O, V, U, P, C, G, E, D, S, T, J, M, F, X, Y, R, A, L, B, Q, N

CRITERION 6

In the event of surnames beginning with the same initial letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames, the alphabetical order of the letters of the first forename appearing on the transfer application will be used. For applicants with a double-barrelled surname, the first letter of the first surname is used.

Tie Break Criterion - Age

If further selection is required, applicants will be placed in rank order from eldest to youngest as entered on their Birth Certificate, selecting the eldest first.

NB. All information relevant to the above must be clearly stated by the parents according to the requirements of the Transfer Procedure conducted through the Education Authority.

FREE SCHOOL MEALS ENTITLEMENT CRITERION

When applicants have been selected to the quota of the college's Admissions Number then the following criteria will be applied to the selected applicants' list. This will ensure that the proportion of Free School Meals students selected is as stipulated by the Department of Education.

Applicants who are entitled to Free School Meals* (FSME): Priority to be given so that the proportion of such children admitted is not less than the proportion of first preference FSME applications received within the total number of first preference applications received.**

* "entitled to Free School Meals" will mean applicants who are listed on the Education Authority register as entitled to Free School Meals at the date on which their parent or guardian has submitted their post-primary Transfer Application, or at any date up to and including 4 March 2024.

** The calculation of this proportion will be on the basis of first preference applications received by the College on or before 8 March 2024.

NB. All information relevant to the above must be clearly stated by the parents according to the requirements of the Online Transfer Procedure conducted through the Education Authority.

DUTY TO VERIFY

The Board of Governors reserves the right to request supplementary evidence to support or verify information on the transfer application or appended to the transfer application by parents/carers. For verification purposes, original documents are required to be uploaded to the portal.

The provision of false or incorrect information or the failure to provide any requested verifying documents within the deadline set by the College will result in either the withdrawal of a place or the inability of the College to offer a place.

It is the responsibility of the Parents/Carers to ensure that:

- **The Online Transfer Application Form is completed correctly.**
- **All relevant information is included on or attached to the Online Transfer Application Form including the religion of the applicant and if Grammar Entry should be considered.**
- **Any required verification documents are provided within specified deadlines.**

An applicant's place will not be withdrawn, by the College, after they have been informed of a successful placement, unless false verification of information provided has been proven.

WAITING LIST POLICY

These admissions criteria will be used for admissions up to and including the 31 August 2024 to applicants that were initially refused, new applicants and late applicants. Parents/Carers who wish to have their child considered for admission in the event of a place arising after 1 September 2024, should contact the Principal's Personal Assistant, Mrs A McKenna, clearly requesting to be placed on the Waiting List. This Waiting List Policy is available on request.

Further information about Integrated College Dungannon can be obtained from the College office or the College's Admissions' Officer, Mrs I Darragh, by telephoning: **028 8772 4401**.

APPLICATIONS AND ADMISSIONS TO YEAR 8

Year	Admissions No	Total Applications i.e. All Preferences	Total Admissions
2021/2022	110	143	131
2022/2023	110	104	97
2023/2024	110	116	110

ADMISSION TO SIXTH FORM

Students must gain passes in six subjects (including English) with a minimum of 28 points and, to undertake a subject at A' Level, they should meet the individual entrance requirements for specific subjects as published in the College's Sixth Form Information Booklet.

This will be discussed with each student at the time of application individually.

Entry requirements for the NIFL Scholarship Programme are published in a separate prospectus which is available from the College on request. Students who meet the minimum points criteria for this programme but who have failed GCSE English or GCSE Maths must repeat that examination subject at Integrated College Dungannon.

The Board of Governors has agreed, when an application to join the College is received, the Principal may request an attendance and behaviour report from the previous school attended by the applicant. For all applications to Sixth Form, previous attendance above 90% and positive behaviour records will be required to assist the College in determining if a place will be granted to the applicant.

CRITERIA FOR ALL EXTRA PLACES MADE AVAILABLE BY THE DEPARTMENT OF EDUCATION FOR ADMISSION INTO YEAR 13 (SIXTH FORM).

The Department's policy on extra Sixth Form places is generally to grant places to a school to extend its ability to admit returners, who meet the school's Sixth Form admissions criteria, to Year 13. The Department also grants extra Sixth Form places to schools for young people from other schools (i.e. 'externals') who otherwise would not be able to pursue their post-16 course-choices at a suitable school without undertaking an unreasonable journey.

The Department of Education may, in response to a request from a school, increase the number of students that the school can admit to its Year 13. Places that become available in this way shall be allocated only to students who meet the basic eligibility criteria for Sixth Form study (as set out below) and shall be allocated in the order determined by the criteria to be applied in the order set down.

1. Students who have most recently completed Year 12 in Integrated College Dungannon.
2. Students from other schools where admission has been agreed and additional places granted by the Department of Education.*

*Parents should note how the Department of Education (DE) will, in response to a school's request, temporarily increase a school's enrolment number in order to allow extra post-16 students to enrol. DE will only increase the school's enrolment number if it is content that each external student for whom a place is requested would not be able to pursue their post-16 course choices at another suitable school without undertaking an unreasonable journey (i.e. a journey, that by public transport, would be over an hour from where the young person lives or is further than 15 miles distance). If DE finds that no other suitable school may provide all of the post-16 courses that the student wishes to pursue - then DE will agree a school's request for an extra place.

Admissions outside of the Education Authority Online Transfer Process

The College operates a Waiting List Policy for students seeking a place, outside of the Transfer Process, to Years 8, 9, 10, 11 and 13. A copy of this Waiting List Policy is available from the College.